

NORTH CREAKE PARISH COUNCIL

Minutes of the Parish Council meeting of North Creake held in the Village Hall on Thursday 21st October, 2021, at 6.30pm.

Present: Councillors, A Bunkle (Chair), L Fletcher, B Lynn, J Robinson, S Sandell, I Studd and the Clerk, Sarah Harvey.

1. The Chair welcomed all present to the meeting.
2. **Apologies**
It was agreed to accept apologies for absence from Councillor J Brettingham Smith.
Apologies for absence were received from the Borough Councillor, C Morley and County Councillor A Jamieson.
3. **Declarations of Interest on Agenda Items**
Councillors A Bunkle and S Sandell declared a pecuniary interest in Agenda Item 8a, Land at Shammer.
Councillor S Sandell declared a non-pecuniary interest in Agenda Item 12. Planning.
4. **Minutes**
It was resolved that the minutes of the Parish Council Meetings held on Thursday 23rd September, 2021, be approved and signed by the Chairman.
5. **Matters Arising from the Minutes for Information Only**
Installation of posts around Norman's Lane / Wells Rd Green – it was noted that the Highways Technician had confirmed that the entire green was highways, and they would not allow any more posts to be erected at this location. Victoria Buckingham (Highways Technician) had provided the Council with a boundary record.
Exterior Painting – it was noted that Tony Rout had been advised that he could proceed with the painting of the Play area equipment and bridge railings. Tony Rout had confirmed that he would undertake the painting in the spring of next year when the weather was warmer and drier.
Online Banking – the Clerk advised that she was in the midst of researching the various options online banking and that a report would be circulated to Councillors for consideration.
Clay Shooting Club Agreement – it was noted that the draft agreement was near completion, and this would be circulated for consideration ahead of the next meeting.
6. **Parishioner's Participation**
There were no parishioners present.
7. **To receive reports from the County and Borough Councillors.**
Borough Councillor C Morley provided a brief report received via email stating that the Earl of Leicester had written to Tom McCabe (Executive Director of Community and Environmental Services, Norfolk County Council) pressing for the repairs to be carried out along the B1355.
Borough Councillor C Morley advised that he would be undertaking training imminently for the Community Grant Scheme, which would commence on 1st November. It was noted that each of his parishes could apply for up to £150 funding.

Councillors A Bunkle and S Sandell left the meeting (6.50pm) and Councillor I Studd took the Chair.
8. **Land at Shammer**
 - a. **To note an update from Butcher Andrews regarding the deed of easement and payments of fees and to consider a course of action/agree a site meeting** – it was agreed that given that the

there had been limited time for Councillors to read and digest the revised deed of easement (received 21st October from Butcher Andrews) this would to be carried forward to the November meeting so that they could consider the document in a reasonable amount of time.

The Council noted that the revised deed of easement was between North Creake Parish Council and the owners of Barns 1 and 2. The Council understood that Barn 3 had also been sold and asked whether the property owner there should also be referenced in the deed. The Council also queried whether the cottages owned by the Althorp Estate and who also were making use of the connection installed by McNamara Associates and confirmed by Anglian Water, should be cited in the agreement? It was agreed that these points would be addressed with Chris Taylor (Butcher Andrews) ahead of the next meeting.

Councillors A Bunkle and S Sandell returned to the meeting (6.56pm) Councillor A Bunkle took the Chair.

9. **Future Biogas/Agricultural Traffic** – no further update to be received.

10. **Open Spaces**

- a. **To consider a commemorative item to remember the life of a young parishioner** – it was noted that the both the Parish Council and the Village Hall Committee had extended their sympathies to the family. It was agreed that further consideration would be given outside of the Parish Council meeting.
- b. **To consider arrangements for emptying the play area litter bin** – it was agreed that responsibility for emptying the litter bin would lie with the Councillor undertaking the routine visual inspection of the Play Area. Councillor L Fletcher agreed to undertake this until the next meeting. The Clerk agreed to obtain a key for the litter bin adjacent to the Bus Shelter so that the litter could be disposed of there.
- c. **To consider the provision of skate park facilities at the playing field** – Councillor L Fletcher had obtained and circulated information to all Councillors regarding the provision of such a facility. Given the significant costs involved, it was agreed that any available funds should be prioritised on replacing the existing play equipment. It was agreed that an outdoor gym facility could also be considered and that the Clerk should investigate the costs.
- d. **To consider a use for the for the Councillor Community Grant Scheme** – it was noted that village organisations wishing to apply for funds should contact Borough Councillor C Morley.
- e. **To consider plans/receive an update for the Christmas Tree event for 2021** – Councillor I Studd provided an update and reported that there were to be Christmas stalls situated within the car park of the Jolly Farmers PH and that the landlord should be approached for further information. Councillor A Bunkle agreed to provide updates regarding the upcoming event via the North Creake Facebook page.
- f. **To consider ways in which to celebrate the Queen's Platinum Jubilee in 2022** – Councillor A Bunkle reported that there was no new information to report and that a further meeting would be planned going forward. Councillor S Sandell suggested approaching some singers who have been recommended at a charge of £200.
- g. **To receive a report regarding the SAM2 Speed Signs** – Councillor L Fletcher advised that the SAM2 Sign had been situated at Wels Road. It was noted that the average speed was recorded as 21.7 mph, the 85th percentile as 26.9 mph and the maximum speed 55 mph on the 15th August at 8.40pm.

11. **Correspondence**

The following correspondence had been received and the contents noted.

- a. **Telephone Conversation, Clay Shooting Club operations/draft agreement.**
- b. **Email from Parishioner, Tree Preservation Order's (Lime Trees) on land between St Mary's Church and Sly's farm.**

- c. **Email from Parishioner, Repair work to stone wall to the rear of the Bus Shelter.**
- d. **Hunstanton Police Station, Police Street Surgery.**
- e. **BCKLWN, Public Space Protection Order (Dog Control Order) - Renewal consultation.**
- f. **BCKLWN, Parish Council Update – Planning.**
- g. **To consider any other correspondence received since 18th October, 2021;**
 - **BCKLWN, Community Infrastructure Levy (CIL) – Parish Payment Notice** – to be considered and agreed at the next meeting.
 - **BT, Adoption of Telephone Kiosk Contract** – to be agreed and signed at the next meeting.
 - **Email from Parishioner, Speed Limit between North and South Creake, Tree on the Village Green, Wild Rose Tree, Riverbanks** – Councillor I Studd agreed to remove the deadwood and raise the crown on the tree situated on the village hall green.

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12. Planning Matters

- a. It was resolved that the following planning applications be recommended for;
APPROVE - 21/01703/F - Proposed single storey rear extension and insertion of new rooflight at 10 West Street.
- b. **Applications approved/refused** – there had been none received.

13. Footway Lighting

- a. There were no matters reported.

14. Finance

- a. Accounts for payment under the Late Payments Interest Act 1998:
 - 101611 – Norfolk ALC (Annual Subscription) - £152.11
Councillor A Bunkle to cancel the previously issued cheque (Cheque 101604) that had not been received.
- b. Accounts for payment: It was resolved that the following accounts should be paid.
101612 Wicksteed – Fencing £2691.02
101613 S Harvey – Clerks Expenses £63.27
- c. Finance received during September: it was noted that the following finance had been received.
 - Business Premium Account (Interest 07/06 – 05/09) - £0.41
- d. Financial Statements: The financial statements for September 2021, was considered, approved, and signed by the Chairman.
- e. **To discuss the business rates registration of holiday homes** – Councillor S Sandell commented that a number of holiday homes within the village were paying business rates as opposed to Council Tax, therefore they were not contributing towards the Precept or to local services. Councillor S Sandell advised that other Parish Councils in the locality were taking action to identify these properties in order to consider taking some action. It was agreed that this should be considered further at the November meeting and that further information would be obtained by Councillor S Sandell from the BCKLWN.
- f. **Replacement Cost for Sports Pavilion** – it was agreed that this would be carried forward.

15. Highway Matters

- a. It was noted that the boundary hedging outside 92 West Street was impinging on the pavement. It was noted that the oak posts on the Millennium Green were starting to rot and needed replacing.

- 16. It was noted that the next Parish Council Meeting would be held on Thursday 11th November, 2021 at 6.30pm.

With no other business the Chairman closed the meeting at 8.50 pm.

..... Chairman
21st October, 2021

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL