

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held in the Village Hall, North Creake on Thursday 11th April 2024 at 6.30 pm.

Present: Councillors A Bunkle (Chair), S Sandell, S Baker, J Rocklin, J Brettingham-Smith and L Fletcher (Clerk/RFO).
Member of Public: 0

1. The Chairman welcomed all present to the meeting.
2. **Apologies for Absence:** Apologies were accepted from Cllrs A Culshaw and J Robinson
3. **Declarations of Interest on Agenda Items:** None Declared
4. The Minutes of the meetings held on 14th March were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman, Cllr A Bunkle.
5. **Parishioners Questions and Statements:** None
6. **Reports from County and Borough Councillor:**
No reports received.
7. **Clerks Report / Matter arising from previous meeting.**
The Clerk went through the Clerks report and updated the Council on matters from the March meeting:
 - a. The old refuse bins on the playing field have now been remove and the new one installed.
 - b. Street lighting charges - This is still ongoing; Indigo Swan have also been informed that the unmetered supply for the Christmas lights is in fact metered.
 - c. The damaged goal on the playing field has been removed.
 - d. Damaged bench on village green, Clerk advised that a replacement bench made from recycled materials would cost between £815 to £980 depending on options. It was agreed for the Clerk to confirm pricing of various options and report back to council at next meeting. It was also agreed for the damaged bench to be removed from the green.
 - e. Millenium green posts - awaiting reply from Highways.
 - f. Multi Use Games Area (MUGA) for playing field - Clerk reported that along with Cllr Baker met with representative from Caloo, quote received for £111927 + VAT for installation of MUGA. The quote includes several options that can be changed, and it envisaged that this will take several years until required funds are raised and the project completed. It was agreed to continue with the project and to make it a standing agenda item.
 - g. Replacement goal posts - Clerk advised that there are a huge range of options, It was agreed for the Clerk to research options in the £150-200 price range that are plastic, moveable and have a net
 - h. Cozens have been advised of the lamps that need repairing and a quote requested to replace the lamp o/s no 55 Burnham Rd.
8. Training – Nothing required at present, Clerk has started CiLCA course.
9.
 - a. SAM2 / Speeding Offences update - No SAM2 data, there have been 4 offences recorded on West St and 9 on Church St.
 - b. Play area inspections - nothing to report.
 - c. New play area equipment - already covered under Clerks report.
 - d. Willow on village green - Cllr Bunkle to liaise with Althorp Estate and tree surgeon to get dead branches removed.
 - e. Land at Shammer - Mr England has quoted £250 to spray the Hemlock on the site, this was agreed and Cllr Brettingham-Smith to organise.

10. Footway lighting - No issues reported to Clerk prior to meeting.

11. Finance

- a. Late payments - None
- b. Accounts for payments approved.
 Norfolk ALC, Annual subscription - £152.77
 KLWNBC, Dog waste collection for 23/24 - £342.58
 Npower, Streetlights - £533.08
 Bank, Service charge - £18
- c. Funds received - Interest £239.39
- d. The march financial statement was agreed.

12. Highways - Layby opposite Church needs repair, there has been some discussion in the past as to who's responsibility it is to maintain. Clerk to contact NCC Highways to see if they will repair it.

13. Correspondence received - Email received from NCC requesting that only generic departmental email addresses are given out rather than email addresses for individuals within the council.

14. planning applications received. None received, approved, or refused.

15. Anti-Social Behaviour - It was noted that there has been an increase in Anti-Social behaviour in the village, Cllr Sandell has been in touch with the local police several times but has had little response. It was agreed for Cllr Sandell to continue to contact the Police until satisfactory response received. It was further agreed for the Clerk to contact Hunstanton local policing team to request increased police presence in the village especially in the evenings and to invite them to the parish annual meeting in May and to continue to invite them to attend or report to the monthly council meetings.

16. Clerks Contract - The Clerk distributed the generic clerk's contract, with all options, from the ALC for the council to consider. It was agreed for the clerk to amend the contract to suit the requirements of the council and to circulate to councillors prior to the next meeting for it to be agreed at the next meeting. Spine point 16 was agreed until completion of CiLCA training when it would change to spine point 17.

17. Date of next meeting – Thursday 9th May which includes the Parish Annual Meeting and starts at 6pm. Clerk to contact Village Hall committee, shooting club and local police to request reports for the meeting and to invite them to attend.

Meeting closed: 7.31pm

.....Chairman

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL