

NORTH CREAKE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: northcreakepc@gmail.com

6th May, 2022

Dear Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting to be held in the Village Hall on Thursday 12th May at 6.30 pm.

Yours sincerely,

Sarah Harvey
Clerk to the Council

AGENDA

1. Welcome from Chairman.
2. **Election of Chair**
To elect the Chairman of the Council for the financial year 2022 - 23 and to receive the signed Declaration of Acceptance of Office.
3. **Election of Vice-Chair**
To elect the Vice Chairman for the financial year 2022 - 23.
4. To received, consider and accept apologies for absence.
5. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the aged a time to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed

6. To confirm the minutes of the meeting on 14th April 2022.
7. A resolution to adjourn the meeting for Parishioners Questions and Statements.
8. To receive reports from the County and Borough Councillors.
9. To consider the Clerks Report.
10. **To agree the appointment of councillors to the following:**
 - a. Jack's Lane Community Benefit Fund Panel
 - b. To manage and collect data from the SAM2 Speed Signs.
11. **Open Spaces**
 - a. To receive a report regarding the SAM2 Speed Signs and an update from the Safety Camera Partnership.
 - b. To receive a report and update regarding the Clay Shooting Club draft agreement
 - c. To receive defibrillator information for the BT phone box and to note recommendations following electrical testing and approve the cost for additional work.
 - d. To approve the replacement/removal of the Perspex casing to NCC village map, bus shelter.
 - e. To discuss the Platinum Jubilee.
12. **Footway Lighting**
 - a. To note any streetlights requiring attention
 - b. To receive a quotation for the installation of new streetlights in the parish.
 - c. To receive quotations for a fixed term electricity contract for parish street lighting.
13. **Finance**
 - a. To note accounts for payment funder the Late Payments Interest Act (1998).
 - b. To approve the accounts for payment.
 - c. To note the finances received during April 2022.
 - d. To approve the April 2022 financial statement.

- e. To approve the financial accounts for the financial year ending 31st March, 2022.
- f. To note the receipt of CIL revenue and to consider how funds should be spent.
- g. To consider and approve an internet banking policy.
- h. To approve a financial reserves policy.
- i. To receive a replacement cost for the Sports Pavilion.
- j. To approve the cost of training updates for the Clerk.

14. Highways Matters

- a. Matters reported to the Clerk prior to the meeting.

15. Planning

- a. Planning applications received.
- b. To note applications approved/refused by Borough Planning Control.
- c. To consider the impact of planning policy on future development within North Creake.

14. To note the date of next Parish Council Meeting Thursday 9th June 2022 and to consider any items to be placed on the agenda and the Parish Council website.

List of Meeting Dates: Thursday 9th June, Thursday 14th July, Thursday 8th September, Thursday 13th October, Thursday 10th November, Thursday 8th December