

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held in the Village Hall, North Creake on Thursday 10th February 2022 at 6.30 pm

Present: Councillors: A Bunkle (Chair), , I Studd, B Lynn, J Robinson, S Sandell, J Brettingham Smith, L Fletcher and S Raven (Locum Clerk).

Member of Public: 1

1. Welcome:

The Chairman welcomed all present to the meeting.

2. Apologies for Absence:

None.

3. Declarations of Interest on Agenda Items:

Cllr S Sandell item 11i (non-pecuniary)

4. Minutes of the Meeting on 13th January 2022

The Minutes of the meeting held on 13th January 2022 were circulated before the meeting. It was PROPOSED, SECONDED and AGREED as a correct record of the proceedings and signed by the Chairman, Cllr A Bunkle.

5. Parishioners Questions and Statements:

Member of the Public raised an issue regarding cutting hedgerows around the parish and how landowners manage the hedges. Discussion on the benefits of food for wildlife in the winter if hedges are not trimmed back excessively. Member of Public asking whether Parish Council would support and contact landowners regarding hedge management.

It was PROPOSED, SECONDED and AGREED to move items 8i and 12 to be dealt with at this time.

8i. Hedgerows:

Discussion on rotation system for hedgerow cutting. Roadside hedges are cut more frequently than inside the fields due to highways safety. It was discussion that changes would be made in due course by tenant/landowners for hedges. Althorp Estate has a Conservation Manager. It was PROPOSED, SECONDED and AGREED to write to Althorp Estate regarding hedge cutting and best practices.

12. Highways:

a. Matters reported to Clerk prior to meeting: None

b. Traffic Regulation Order between North and South Creake: No update.

c. Church Layby – Highways were completing a boundary search to establish if this was Highways. Highways had offered plainings to fill the potholes in temporarily. It was AGREED not to undertake this at the present time.

d. Wells Road Pull In: The potholes had been filled. This piece of land is leased and any remedial works to level would need consent from Highways and Landowner. The opposite side of pull-in is very close to the river. The Conservation Manager for Althorp is having a sight meeting in the village and will look at Wells Road pull-in. Millennium Green posts (all three) have been damaged and broken. It was PROPOSED, SECONDED and AGREED to write to Anglian Water regarding the road verge and pull-in damage due to tankers, ask for a site meeting with a representative from Anglian Water and seek remedial works for the damage that has taken place. To write to Egmore Energy

regarding use of the road and verges being damaged by tractors during the maize harvest. To write to Althorp Estate regarding site visit to look at land leased for pull in.

e. Kill Your Speed Signage: Signage discussed. It was PROPOSED, SECONDED and AGREED to ask Highways to remove these signs.

f. Passing Place on Wells Road: Highways had been contacted for an estimate and would cost £15,000 to have Highways install a “proper” passing place. This cost would need to be fully funded by the Parish Council. It was AGREED to take no further action on this.

6. Reports from County and Borough Councillor:

None received.

7. Clerks Report:

Clerk went through report and updated.

8. Open Spaces:

- a) Report regarding the SAM2 Speed Sign: Cllr Fletcher reported the SAM2 had been fixed at Westcotec. Data had been downloaded and circulated. Highways had agreed to move the SAM2 on Wells Road.
- b) Clay Shooting Club draft agreement: Agreement had been drafted. It was PROPOSED, SECONDED and AGREED that Cllr I Studd would liaise with the Clay Shooting Club regarding forming a committee to go through the draft Agreement and he would speak to them regarding the outstanding rent. Any events to be held by the Club to notify the Parish Council with copies of insurance, risk assessments etc. It was AGREED not to register the Stone Pit with the Land Registry at present.
- c) BT Phone Box: Openreach had completed the final notification and taken the phone out of the Box. Notice had been placed in the Telephone Kiosk to explain it was adopted by the Parish Council. It was AGREED to arrange for quotes from a qualified electrician in accordance with the BT Contract to undertake a check of the phone box. South Creake Parish Council were able to donate a paint kit for use in the repainting of the Phone Box. It was AGREED to write a thank-you to South Creake Parish Council for this. Quotes needed for undertaking painting work. Defibrillator to be placed on for next meeting.
- d) Annual Clock Service: This had taken place on 10th January 2022. Report had been circulated. No necessary work to be undertaken at present.
- e) Section 215 Notice to enforce Land on Church Street: Borough Council had acknowledged complaint. This was being progressed.
- f) Weekly Play Equipment Inspections: No further updates at present. Quotes for steps still to be received. Clerk to investigate Plasteco Wood regarding steps.
- g) Moles: - It was PROPOSED, SECONDED and AGREED to accept the quote from Acorn Pest Country Services at £450 per annum.
- h) War Memorial Quotes: Quotes from IMI and A J Restoration. It was AGREED not to pursue the cleaning at present.

9. Planning:

- a) Ref: 21/2342/F Erecting a standard construction wooden shed in the garden at Shooting Box Cottage 111 Church Street North Creake Fakenham Norfolk NR21 9JQ – No Observations.

Dealt with by Delegated Decision

- a. 21/02461/F Demolition of out building to the rear of the site and plant room attached to the school with the removal of the shipping containers found to the rear of the site. Change of use from F1 to C3 Extension to the rear of the property and construction of dormers at 11 Church Street North Creake Norfolk – Object
- b. Ref: 21/00142/F Change of use of former post office and forge into single dwelling including extension and alternation at Post Office (Formerly) 36 Church Street North Creake Norfolk – No Observations.

10. Footway Lighting

- a) Streetlights requiring attention: None
- b) New Streetlights in the Parish: Cozens (UK) had been approached regarding new streetlighting. Once locations are established, residents in the area to be consulted, permission from Highways or Landowners. Discussion as to columns or solar power streetlighting. Cozens explained regarding the brightness of lamps and the LED units. Clerk to complete location maps Church Street (between Village Hall / opp Road Hills), the Bridge, West Street (between Pond and speed limit signs). Clerk to check with UK Power Network regarding positioning on posts and permission needed. Clerk also to check with Cozens regarding specifications of lighting band width between solar and LED lamps.

Cllr J Brettingham Smith left the meeting.

11. Finance:

- a) Accounts for payment under Late Payment Interest Act (1998): TTSR £815.50, BT Payphones £1, Cozens (UK) Ltd £36. These were PROPOSED SECONDED and AGREED to be paid.
- b) Accounts for payment: Michlmayr Annual Service £296.40, Volunteer (Christmas Lights) £81.12, Parish Online £54.00. These payments were PROPOSED, SECONDED and APPROVED
- c) Finances received during January 2022: None.
- d) January Financial Statement: It was PROPOSED, SECONDED and AGREED to accept the January 2022 Statement.
- e) Reserve Account: Transfer has not taken place by Barclays from Community to Business Account.
- f) Business rates registration of holiday Home: Draft letter approved to be sent out. Searches completed with up-to-date addresses. It was AGREED for letters to be sent out.
- g) Replacement costs for the Sports Pavilion: No update at present.
- h) Charity Commission for Playing Field: This had been completed and sent off. For 2020/21 recorded as Income - £2000 (allocated from the precept), Expenditure - £173.58 including £113.58 for play area covid signs and £60 play area inspection fee.
- i) Jack Lane Windfarm Grant: Windfarm would like a closing account of the money spent on project. Draft completed and circulated. Draft APPROVED to send off with photos.
- j) Internal Auditor: It was APPROVED to appoint R Cantwell as in previous years.
- k) Community Fund Grant from Future Biogas: Discussion on criteria of the grant. Local community projects for social sustainability, social sustainability or educational.

13. Date of next Parish Council meeting and any agenda items:

Next meeting to be held on **Thursday 10th March 2022** at 6.30 pm in the Village Hall.

Meeting closed: 8.36 pm

.....Chairman

.....Dated

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