

NORTH CREAKE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: northcreakepc@gmail.com

8th April, 2022

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on Thursday 11th April at 6.30 pm.

Yours sincerely,

Sarah Harvey
Clerk to the Council

AGENDA

1. Welcome from Chairman.
2. To received, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the aged a time to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed

4. To confirm the minutes of the meeting on 10th March 2022.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.
6. To receive reports from the County and Borough Councillors
7. To consider the Clerks Report

8. **Open Spaces**

- a. To receive a report regarding the SAM2 Speed Sign.
- b. To receive a report and update regarding the Clay Shooting Club draft agreement
- c. To receive defibrillator prices for the BT phone box and consider any further information.
- d. To receive quotations for the repainting of the village sign.
- e. To discuss the Platinum Jubilee.

9. **Pavilion/Play Area**

- a. To consider future use of the Pavilion and the necessary repairs.
- b. To consider and approve changes to the Play Area Inspection and Maintenance Policy.
- c. To review and approve the Play Area Risk Assessment.
- d. To approve the cost of a new Play Area Information Sign.
- e. To approve cost for surface repair under Cradle Swings.
- f. To consider and approve a cost to repair or replace the Rocking Horse and approve a grant application to Jack's Lane CBF.

10. **Footway Lighting**

- a. To note any streetlights requiring attention
- b. To update on progress of new streetlights in the parish.
- c. To approve the street lighting maintenance contract.
- d. To receive quotations for a fixed term electricity contract for parish street lighting.

11. **Finance**

- a. To note accounts for payment funder the Late Payments Interest Act (1998)
- b. To approve the accounts for payment (see below)

- c. To note the finances received during March 2022
- d. To approve the March 2022 financial statement
- e. To consider and approve the transfer to online banking.
- f. To receive an update on the business rates registration of holiday homes letter
- g. To receive a replacement cost for the Sports Pavilion.
- h. To consider the reviewed Financial Regulations and Standing Orders.
- i. To approve the cost of training updates for the Clerk.
- j. To note the Local Government, Pay Scales review and the 1.75% salary increase effective from 1 April 2021.
- k. To consider and approve amendments to the Clerk's job description.
- l. To approve payment for additional hours incurred above contracted hours as per the Clerk's contract of employment.

12. Highways Matters

- a. Matters reported to the Clerk prior to the meeting.
- b. Traffic Regulation Order update between South and North Creake
- c. To update on Wells Road pull ins – potholes following meeting with Anglian Water.

13. Planning

- a. Planning applications received.
21/02461/F | Demolition of out building to the rear of the site and plant room attached to the school with the removal of the shipping containers found to the rear of the site. Change of use from F1 to C3. Extension to the rear of the property and construction of dormers | 11 Church Street.

22/00345/F - Proposed replacement dwelling and garage (self-build) at Holkham View 115 Burnham Road.
 - b. To note applications approved/refused by Borough Planning Control.
14. To note the date of the Annual Parish Meeting and the Annual Parish Council Meeting Thursday 12th May 2022 and to consider any items to be placed on the agenda and the Parish Council website.

List of Meeting Dates: Thursday 12th May, Thursday 9th June, Thursday 14th July, Thursday 8th September, Thursday 13th October, Thursday 10th November, Thursday 8th December