

# North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held in the Village Hall, North Creake on Thursday 14<sup>th</sup> March 2024 at 6.30 pm.

Present: Councillors A Bunkle (Chair), S Sandell, S Baker, J Robinson, A. Culshaw, J Rocklin and L Fletcher (Clerk/RFO).  
Member of Public: 1

1. The Chairman welcomed all present to the meeting.
2. **Apologies for Absence:** Apologies were accepted from Cllr J. Brettingham Smith
3. **Declarations of Interest on Agenda Items:** None Declared
4. The Minutes of the meetings held on 8<sup>th</sup> February were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman, Cllr A Bunkle.
5. **Parishioners Questions and Statements:** None
6. **Reports from County and Borough Councillor:**  
Cllr C Morley attended the meeting and gave a report which was noted, notification has started regarding doubling the council tax for holiday homes of which there are 3200 in West Norfolk, potentially raising £6.5 Million for the borough council.
7. **Clerks Report / Matter arising from previous meeting.**  
The Clerk went through the Clerks report and updated the Council on matters from the February meeting:
  - a. The clerk advised the council of Grant Toths quote of £200 to remove the two refuse bins on the playing field and instal the new bin, it was agreed to accept the quote.
  - b. The clerk advised that Grant Tooth had made safe and then repaired the broken glass in the telephone box
  - c. The clerk updated the council on progress regarding the cost of electricity for streetlighting, it transpires that the Estimated Annual Charge (EAC) certificate was never updated to reflect the more efficient LED lights. As a result of this the Clerk has updated the UKPN spreadsheet with full details of each individual lamp and returned this via Indigo Swan and is waiting for UKPN to supply a new EAC certificate. Clerk to keep council updated on progress.
  - d. No quote has been received from Acton Engineering regarding repairing the goal posts. Cllr Baker advised that a child had got caught in the damaged metal of the goal post. It was agreed by the council to remove the goals completely and for the Clerk to research replacements.
  - e. Litter pick equipment has been ordered, Clerk to collect on the Thursday prior to the litter pick
  - f. Damaged bench on village green. Grant Tooth has had a look at the bench and recommends that it is replaced as it is damaged beyond reasonable repair. Clerk to research replacement costs
8. Training – The Clerk advised that he has been accepted onto the March '24 intake for CiLCA training. Cllr's were given the web resources for training opportunities and advised to notify the Clerk of any training requirements
9.
  - a. SAM2 / Speeding Offences update - None received.
  - b. Millenium Green - It was noted that the posts on the green need replacing, Clerk to liaise with NCC Highways, clerk also to investigate with Highways options for keeping cars and other vehicles from parking on the green. It was also agreed for the clerk to contact a tree surgeon for a quote to raise the crown of the oak and to assess its condition and report back.
  - c. New playing equipment for the playing field. It was agreed for the Clerk to get a quote for a Multi Use Games Area (MUGA). It was also agreed for the Clerk to research replacement goal posts.

- d. Wildflowers - The pilot project using the verges along the village hall driveway has been approved by the village hall committee and will start at the end of this year.
- e. Signs on verges - Clerk to research law regarding companies putting signs on verges and whether they can be removed by the council.

10. Footway lighting - Clerk to advise Cozens of the lights that need repair and get a quote for the replacement light o/s 55 Burnham Rd

11. Finance

- a. Late payments - None
- b. Accounts for payments approved
  - Grant Tooth £70 - Repair to phone box
  - Glasdon £194.51 - Dog waste bin
  - Village Hall £528 - hall hire (3 years)
  - NPTS £168.07 - annual subscription
  - Althorp £1 - Rent for layby
  - Npower £600.73 - Streetlights
- c. Funds received - None
- d. The march financial statement was agreed
- e. Internal Auditor - The council agreed to appoint Roger Canwell to do the 2023/24 internal audit

12. Correspondence received

- a. Egmore energy - it was note that applications are now open for the community fund and close on 30<sup>th</sup> April, It was agreed to potentially apply for the replacement goal posts (See item 9c)
- b. Portrait of the King - It was agreed to apply for the free framed portrait
- c. 80<sup>th</sup> Anniversary of the North Creake Air Crash - It was agreed to support this event upto £350, Cllr Bunkle to liase with Phil Lines from the village hall committee

13. Highways matters

- a. There were no matters raised with the Clerk prior to the meeting
- b. It was agreed for the Council to take over the maintenance of footpath FP12 'The Walks' from NCC Highways

14. planning applications received.

- a. 24/00355 - Variation of planning consent - It was agreed to make no comment on this application
- b. Applications approved/refused – None.
- c. Housing & Amenities needs survey - It was agreed for the clerk to write to Mr McNamarra advising him that the council would be happy to assist him with calling a village meeting/consultation where he could bring outline plans and allow residents to comment on the development. Clerk to also advise Mr McNamarra that all future contact with the council should be via the Clerk, ideally by email, in order that all contact is recorded and properly considered and responded to. With regard to conducting a survey, the council suggests that Mr McNamarra surveys every property in the village and then presents his findings to the council and the villagers, the council cannot however use it's own resources to do this on behalf of a business.

15. Date of next meeting – Thursday 14<sup>th</sup> March

14. Meeting closed: 8.41pm - it was agreed to suspend standing orders to complete the agenda.

.....Chairman

.....Dated

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