

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held in St Marys Church, North Creake on Thursday 13th June 2024 at 6.30 pm.

Present: Councillors A. Bunkle (Chair) J Brettingham-Smith (Vice Chair), J Rocklin, A Culshaw, J Robinson, S Sandell and L Fletcher (Clerk/RFO).
Member of Public: 0

1. The Chairman welcomed all present to the meeting.
2. Apologies for Absence: Apologies were accepted from Cllr S Baker
3. Declarations of Interest on Agenda Items: None Declared
4. The Minutes of the meetings held on 9th May were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman.
5. Parishioners Questions and Statements: None
6. Reports from County and Borough Councillor:
None Received
7. Clerks Report / Matter arising from previous meeting.
The Clerk went through the Clerks report and updated the Council on matters from the May meeting:
 - a. Replacement bench for village green - It was agreed to purchase a picnic style bench from Glasdon's £660.51 +VAT, Clerk to liaise with Grant Tooth to organise removal of old bench and quote for installation of new bench.
 - b. Streetlighting - The Clerk advised that the matter has been resolved and our account now shows a credit of £4534.90, Clerk to contact Npower and request that the money is paid back to the council instead of being shown as a credit on our account.
 - c. Highways have been advised that the council would like to take over maintenance of The Walks footpath and that the council are aware of the requirements of the County Council in regards to maintain the path.
8. Training – Councillors advised of the training currently available. Cllr J Rocklin requested to attend the fundraising training in September, which the council agreed
9.
 - a. SAM2 / Speeding Offences update - the SAM2 sign on Wells Rd has recorded the average speed as 16.1mph, the 85th percentile speed as 26.4mph and the max speed as 35mph. There was no data available regarding speeding offences from Norfolk Police, however they did advise that the majority of speeding offences have been recorded at the West Street site.
 - b. Play area inspections - nothing to report.
 - c. Willow tree on village green - Cllr Bunkle reported that the conservation manager at Althorp Estate, Adey Goodo has inspected the tree and agreed that it 'doesn't look well' he has proposed three options - 1. do nothing 2. regular cutting of the tree, or 3. Cut down the tree and replace it with a new one. The estate are contacting the TPO at KLWNBC to seek their approval as the tree is within a conservation area. The council agreed for the clerk to contact Mr Greeno and propose a fourth option of pollarding the tree to encourage new growth.
 - d. Bench on village green - already covered under item 7a.
10. Footway lighting - no issues reported prior to the meeting.
11. Finance
 - a. Late payments - NPTS - Induction training £88 Approved

- b. Accounts for payments approved.
 - Roger Canwell - Internal Audit £45
 - David England - Hemlock spraying at Shammer £300
 - Clerks WFH Annual allowance £150
 - Clerks wages £254.80
 - Phil Lines - Food for Air Crash Memorial Event £250
 - NC Village hall - Hire for Air Crash Memorial Event £100
 - c. Funds received - None
 - d. The April/May 2024 financial statement was agreed
12. Internal Audit - It was noted that the Internal Audit has been carried out by Roger Canwell and his report has been circulated to councillors
13. AGAR - The council agreed the Annual Governance Statement and Annual Accounting Statement for 2023/24
14. Correspondence received - None Received
15. Highways - No matters reported to the clerk prior to the meeting
16. Planning.
- a. Holkham View - it was noted that the request to award costs for the applicants appeal has been refused
 - b. Applications Received - None
 - c. Applications Decided - The Old Post Office has been approved

Date of next meeting 11th July 2024 at 6.30pm.

Meeting closed: 7.15pm

.....Chairman

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL