

# NORTH CREAKE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW  
Telephone: 01328 823391 Email: northcreakepc@gmail.com

1<sup>st</sup> June, 2022

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on Thursday 9<sup>th</sup> June at 6.30 pm.

Yours sincerely,

Sarah Harvey  
Clerk to the Council

## AGENDA

1. Welcome from Chairman.
2. To received, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

*Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the aged a time to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed*

4. To confirm the minutes of the meeting on 12<sup>th</sup> May 2022.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.
6. To receive reports from the County and Borough Councillors.
7. To consider the Clerks Report.
8. **Open Spaces**
  - a. **SAM2 Speed Signs**

To agree an appointment to manage and collect data from the SAM2 Speed Signs.  
To receive an update regarding the downloading of data from the SAM2 Speed Signs.
  - b. To receive an update regarding the Clay Shooting Club draft agreement
  - c. To receive defibrillator information for the BT phone box.
  - d. To consider an application to the CIL Infrastructure Fund to replace safety surfacing underneath the swing units at the Play Area.
  - e. Future Tree Planting on the land at Shammer.
  - f. To discuss the Platinum Jubilee.
9. **Footway Lighting**
  - a. To note any streetlights requiring attention
  - b. To receive a quotation for the installation of new streetlights in the parish.
  - c. To receive quotations for a fixed term electricity contract for parish street lighting.
10. **Finance**
  - a. To note accounts for payment funder the Late Payments Interest Act (1998).
  - b. To approve the accounts for payment.
  - c. To note the finances received during May 2022.
  - d. To approve the May 2022 financial statement.
  - e. To receive a report from the Internal Auditor for the financial accounts 2021/22.
  - f. To approve the certificate of exemption in the 2021/22 Annual Governance Annual Return (AGAR).
  - g. To approve the Annual Governance Statement in the 2021/22 AGAR.
  - h. To approve the Statement of Accounts in the 2021/22 AGAR.
  - i. To consider and approve an internet banking policy.
  - j. To approve a financial reserves policy.
  - k. To review and approve the Parish Council Risk Assessment.

- l. To approve a Record Management Policy.
- m. To consider a donation to Norfolk Accident Rescue Service.
- n. To receive a replacement cost for the Sports Pavilion.

**11. Highways Matters**

- a. Matters reported to the Clerk prior to the meeting.
- b. To note tasks for the Highways & Community Rangers visit in July.
- c. To consider and approve the proposed 50 mph & 30mph speed limit on the B1355.

**12. Planning**

- a. Planning applications received.
- b. To note applications approved/refused by Borough Planning Control.
- c. To consider the impact of planning policy on future development within North Creake.

13. To note the date of next Parish Council Meeting Thursday 14<sup>th</sup> July 2022 and to consider any items to be placed on the agenda and the Parish Council website.

**List of Meeting Dates: Thursday 8<sup>th</sup> September, Thursday 13<sup>th</sup> October, Thursday 10<sup>th</sup> November, Thursday 8<sup>th</sup> December**