

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held at The Village Hall, North Creake on Thursday 13th March 2024 at 6.30 pm.

Present: Councillors A. Bunkle (Chair) J Brettingham-Smith (Vice Chair), J Robinson, S Baker and J Rocklin and L Fletcher (Clerk/RFO).

No members of public attended the meeting

1. The Chairman welcomed all present to the meeting.
2. Apologies for Absence: Apologies were received and accepted from Cllr S Baker and Cllr A Culshaw
3. Declarations of Interest on Agenda Items: None Declared
4. The Minutes of the meetings held on 13th February 2025 were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman.
5. Parishioners Questions and Statements: None.
6. County and Borough Councillor Reports – None Recieved
7. Matters Arising / Clerks Report
 - a. The Clerk advised that there was still no update from Actons Engineering regarding the seat around the Millenium Oak, Council agreed to get another quote for the work, Clerk to contact Norfolk Mobile Welding Services to ask if they can quote for the work.
 - b. Rural Housing needs survey - Councils comments have been passed onto Oliver Brice at CAN
 - c. Clerk advised he had chased G. Tooth to carry out the work on the zip line steps and to quote for the removal of the 'sleeper steps' to the slide
 - d. Council IT – Clerk advised that there were plenty of options available that should meet the councils needs for a budget of approx. £1000 for 7 tablets and a laptop, it was agreed to wait until after the MUGA project has been completed as the IT equipment had not been budgeted for and whilst it can be covered by funds in the general reserve it would be prudent to wait until the major expenditure of the MUGA had been paid and the VAT reclaimed.
 - e. Mobile phone for Clerk/Council – Clerk advised that current PAYG options do not include a rollover of minutes and essentially are pay monthly without the contract, Clerk to continue to investigate options that would be more suitable.
 - f. Vehicle on Dunns Lane – Clerk advised that this had been reported
 - g. Additional Dog Mess Bin – This has been received and just needs to be installed, Cllr Robinson may have some postcrete, if not Clerk to purchase and arrange installation.
8. Training – no new training opportunities available
9. Devolution – Council discussed the current consultation regarding devolution with Norfolk and Suffolk becoming a Unitary Authority, Council were advised by Cllr Sandel and the Clerk that there are a couple of upcoming video seminars on the subject. Clerk will endeavour to attend both if possible.

10. Open Spaces

- a. SAM2 signs – No updates on either SAM2 sign or speeding offences in the village.
- b. Play area visual inspection – it was noted that there are no issues to report, other than the work commissioned to repair the zip line steps has not been done, Clerk has chased contractor to get this done ASAP
- c. MUGA – Clerk advised that project is on-going with tarmac due to be laid next week and the bulk of the project will be completed by end of next week, although the painting and marking out of the playing surface will not be done until later, likely the end of April, once the weather has warmed up and the tarmac has settled
- d. Consideration of hiring a flail mower to clear land at Shammer of brambles – It was noted that this was no longer required as Cllr Robinson had already done the work. Council agreed to record their thanks to Cllr Robinson for doing this work.

11. Footway lighting – Nothing reported

12. Finance

- a. Late payments – None
- b. Payments approved – The following payment list was agreed
 - NPTS Memebrship - £188.07
 - Electricity for street lighting -£141.18
 - Chairs allowance - £57
 - Norfolk ALC membership - £153.90
 - Glasdons – Dog Bin - £218.26
 - Bank Charges £6
 - Scribe Accounts software £31.20
 - Clerks wages £265.72
- c. Finance received in February - None
- d. The February bank reconciliation was approved

13. Correspondence – Contact regarding the old bench on the village green – Clerk to request quotation for installation of a replacement picnic bench to match & mirror the one installed by the council last year.

14. Highways matters – Clerk reported that the hedge along West Street has been cut back however the willow hedge and potholes along Wells Rd are still outstanding – Clerk to chase with highways and ask Cllr Jamieson to assist.

15. Planning – No new application or decisions made

Date of next meeting 10th April 2025 at 6.30pm.

Meeting closed: 7:27 pm

.....Chairman
.....Dated

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL
COUNCIL**