

# NORTH CREAKE PARISH COUNCIL

Minutes of the Parish Council meeting of North Creake held in the Village Hall on Thursday 23<sup>rd</sup> September, 2021, at 6.30pm.

Present: Councillors, A Bunkle (Chair), L Fletcher, B Lynn, J Robinson, I Studd, the Clerk, Sarah Harvey and one parishioner.

1. The Chair welcomed all present to the meeting.
  2. **Apologies**  
It was agreed to accept apologies for absence from Councillors J Brettingham Smith and S Sandell. Apologies for absence were received from the Borough Councillor, C Morley.
  3. **Declarations of Interest on Agenda Items**  
Councillor A Bunkle declared a pecuniary interest in Agenda Item 8a, Land at Shammer.
  4. **Minutes**  
Following an amendment to Agenda Item 15b, Highways, (Thursday 8<sup>th</sup> July) proposed by Councillor B Lynn, it was resolved that the minutes of the Parish Council Meetings held on Thursday 8<sup>th</sup> July and Thursday 5<sup>th</sup> August, 2021, be approved and signed by the Chairman.
  5. **Matters Arising from the Minutes for Information Only**  
**Hedging, West Street and Installation of posts around Norman's Lane / Wells Rd Green** – it was noted that the Highways Technician had confirmed again that she still had not had a response from the boundaries team regarding the two areas, she advised that 'they were very busy, and these items were a low priority. I have added the West Street hedge to our flail list which is issued to the contractors in late October.'
  6. **Parishioner's Participation**  
It was agreed to bring Agenda Item 11i, Correspondence forward so that the parishioner could advise the Council of concerns residents had regarding the vegetation/trees around the pond at West Street. The residents in the direct area wished to ascertain whose responsibility it was to maintain this area and whether the Parish Council could assist them with this matter.  
It was agreed that the Clerk would contact the Conservation Officer (Althorp Estate) to advise them of the resident's concerns and to ask them to inspect the area and schedule any necessary work.
  7. **To receive reports from the County and Borough Councillors.**  
Borough Councillor C Morley reported on current issues of interest that were being considered by the Borough Council of King's Lynn & West Norfolk. A full copy of the report was handed to the Clerk for inclusion on the Parish Council website.
- Councillor A Bunkle left the meeting (6.43pm) and Councillor I Studd took the Chair.
8. **Land at Shammer**
    - a. **To note an update from Butcher Andrews regarding the deed of easement and payments of fees and to consider a course of action/agree a site meeting** – the Clerk advised that the email received from Chris Taylor (Butcher Andrews) on the 15<sup>th</sup> September had been circulated to all. It was noted that no further communication had been received from Dan Evans (Cozens Hardy LLP) regarding the easement and payment of the outstanding bill. Chris Taylor (Butcher Andrews) had suggested that the Parish Council may need to consider exploring other options. The Parish Council expressed their grave disappointment that there had been no contact from Dan Evans at Cozens Hardy LLP and that the outstanding fees/consideration had not been settled. It was unanimously agreed that the solicitor acting on behalf of Michael McNamara Associates Ltd

had not met the standards of professionalism that were expected of individuals authorised to provide legal services. Therefore, the Council agreed that they would be very keen to bring the matter of unprofessional conduct to the attention of the partners of Cozens Hardy. However, it was agreed that before this was done, the Council should obtain advice from Chris Taylor (Butcher Andrews) on pursuing that course of action.

The Council agreed that contact should be made with Anglian Water in order to ascertain which properties were supplied by the new connection made in West Street for McNamara Associates Ltd.

Councillor A Bunkle returned to the meeting (7.03pm) and took the Chair.

- b. **To consider the availability of hornbeam saplings for the land at Shammer** – it was agreed not to pursue this further.

#### 9. **Future Biogas/Agricultural Traffic**

It was noted that Councillor J Brettingham Smith had joined the Egmere Teams meeting on the 25th of August and had reported the main points from the meeting via email:

*'They (Harry Runciman) will be contacting each Parish Council with specific details of when harvesting that affects that parish will start and what precise routes would be taken.*

*Harry Runciman was the point of contact should there be any complaints. Each vehicle would have an identifying code of 2 letters and 2 numbers on the back. That would be unique to a particular driver, so action could be taken if necessary.*

*Signs would go up stipulating a maximum speed 15mph through the village. If they were inappropriately placed - call Harry Runciman. They would probably stay up for the total duration of the harvest.*

*Tractors and trailers would be used again - and so would Wells Road. They expected 930 tonnes through here as there was less harvesting to the west of the Egmere plant and more to the south this year. So, there should be overall about 3 or 4 days less traffic than 2020.*

*They would try to avoid antisocial hours, but they were permitted to operate 7am to 7pm and sometimes as late as 9pm.*

*Although it wouldn't affect North Creake, they were going to use HGVs this year and run them along main roads.'*

#### 10. **Open Spaces**

- a. **To note a visual assessment of the Stone Pit and note the Stone Pit rules & Clay Shooting agreement** – Councillor A Bunkle advised that the recent letter issued to the Clay Shooting Club had not been very well received by members. Councillor A Bunkle reported that following a recent walk around the stone pit, it was evident that plastic cartridges were still being used, despite the Council's written request for the use of fibre wad cartridges to be used. Councillor A Bunkle had also confirmed to club members that the Parish Council had no intention of ejecting the club from the stone pit but they did need to review and update the agreement between the club and the Parish Council. It was noted that currently there was no Clay Shooting Club Committee, and the appropriate points of contact were noted.

It was agreed that the Clerk should revise the current agreement and draft a new agreement between the Parish Council and Clay Shooting Club, for review by the Council. The contents of the new agreement could then be reviewed by the Clay Shooting Club prior to it being formally adopted.

- b. **To consider quotations to repaint play equipment, goal posts and bridge railings** – it was noted that two quotations had been received, DF Painter & Decorator had quoted £1300 for the bridge railings (inc materials) and £1270 for the play equipment (inc materials). Tony Rout Painter & Decorator had quoted £1150 for the bridge railings (inc materials) and £950 for the play equipment (inc materials). It was agreed that Tony Rout Painter & Decorator should be appointed to carry out the work.

- c. **To consider and agree an annual service to St Mary's Church Clock** – it was agreed to arrange with S Michlmayr & Co Ltd a suitable time to carry out the annual service. The Clerk would liaise with the Clock Tower Captain regarding availability so that he was present on site.
- d. **To consider arrangements for the Christmas Tree Event/Purchase of Christmas Tree** – it was agreed to order a 14 – 16ft Norwegian Fir from Salle Estate for delivery on or before the 19<sup>th</sup> November. The Clerk would approach a former Parish Councillor who assisted in organising the tree and lighting.
- e. **To note the duty of care tree survey received from Althorp Estate** – noted.
- f. **To receive an update regarding a proposed bid to lower the speed limit on the B1355 between South Creake and North Creake** – the Clerk reported that County Councillor A Jamieson had been advised that the Council were happy with the proposed speed limit changes. The Clerk advised that it was unlikely that neither North or South Creake would have to contribute to the cost of the Traffic Regulation Order as first thought. Norfolk County Council were looking to cover this cost as part of the new Road Safety Community Fund.
- g. **To consider a potential bid to be submitted to Norfolk County Council, Parish Partnership Scheme, 2022/23** – it was agreed that a bid would not be pursued this financial year.
- h. **To consider ways in which to celebrate the Queen's Platinum Jubilee in 2022** - it was agreed that Councillor A Bunkle would add something to Facebook to ask for parishioners' interest in forming a working group to organise a celebration event.
- i. **To receive a report regarding the SAM2 Speed Signs** – Councillor L Fletcher advised that he was yet to extract the monthly data from the sign. Councillor L Fletcher advised that he had been in touch with Westcotec Ltd regarding the faulty sign and would need to arrange an appointment with them in order for them to take a look at the issue.

## 11. Correspondence

The following correspondence had been received and the contents noted.

- a. **Email from Parishioner, Public Rights of Way Maintenance.**
- b. **Email from Parishioner, Speed Limit between North and South Creake, Tree on the Village Green, Wild Rose Tree, Riverbanks.**
- c. **Email from Parishioners, Parking on the Verge.**
- d. **Contact from Parishioner, Skate Park and Youth Club** – Councillor A Bunkle advised that the parishioner in question had advised he would attend the meeting in order to provide more information.
- e. **Councillor J Brettingham Smith, HGV Noise.**
- f. **BCKLWN, The Queen's Platinum Jubilee Beacons – 2<sup>nd</sup> June 2022.**
- g. **Community Action Norfolk AGM, 26th October 2021 - Invitation to attend.**
- h. **ASTCO, Fundraising Clothing Recycling Bank** – it was noted that the Village Hall car park would be a suitable site and that they should be asked to contact the Village Hall Committee.
- i. **To consider any other correspondence received since 20<sup>th</sup> September, 2021** – item dealt with during Agenda Item 6, Parishioners Participation.

## 12. Planning Matters

- a. It was resolved that the following planning applications be recommended for;  
 NOTED - 21/01537/BT - Adoption of telephone kiosk by the Parish Council at Kiosk K6 Normans Lane.  
 APPROVE - 21/01511/F - Single Storey Front Extension & New Roof to existing Dwelling house including new Roof Lights in connection with Loft Conversion at 23 Dunns Lane.  
 APPROVE - 21/01719/F - Proposed replacement dwelling and associated detached garage and garden room buildings. at Holkham View 115 Burnham Road.
- b. **Applications approved** – it was noted that the following applications had been approved/refused.  
 APPROVAL - 21/01260/F - Proposed replacement Entrance Porch to Dwelling house at Chalk Hill Cottage, 69 Burnham Road.  
 APPROVAL - 21/00850/F - Variation of Condition 2 of Planning Permission 19/02018/F: Sub-division of two barns partially converted to residential to three converted barn residential units at 2-4 Stanhoe Road Shammer.

- c. **To note the Pre-Submission consultation period for the Local Plan Review and to note any representations** – it was agreed that no comments/representations would be submitted to the BCKLWN.

**13. Footway Lighting**

- a. There were no matters reported.

**14. Finance**

- a. Accounts for payment under the Late Payments Interest Act 1998:
  - 101607 – BMACCS (Donation) - £100.00
- b. Accounts for payment: It was resolved that the following accounts should be paid.
  - 101608 – Came & Company (Parish Council Insurance) - £819.33
  - 101609 – Cozens (UK) Ltd (Street Lighting Maintenance, Jun/Jul/Aug) - £36.00
  - 101610 – TTSR Ltd (Grounds Maintenance) - £815.50

The Clerk advised that the Norfolk ALC had not received Cheque 101604, for £152.11 in respect of the Council’s annual subscription, this had been approved on the 8<sup>th</sup> July. It was agreed that Councillor A Bunkle would advise Barclays in order to stop the cheque and payment would be reissued.

- c. Finance received during June, July and August: it was noted that the following finance had been received.
  - Business Premium Account (Interest 08/03 – 06/06) - £0.41
  - Norfolk Community Foundation (JL CBF Fund) - £2,242.00
- d. Financial Statements: The financial statements for June, July and August 2021, were considered, approved, and signed by the Chairman
- e. **Grounds Maintenance Schedule for 2022** – it was considered and agreed that no additional areas should be included within the contract for 2022.
- f. **Replacement Cost for Sports Pavilion** – it was agreed that this would be carried forward.

**15. Highway Matters**

- a. Councillor B Lynn advised that there was a build up of silt on both Wells Road and Roadhills.

16. It was noted that the next Parish Council Meeting would be held on Thursday 14<sup>th</sup> October, 2021 at 6.30pm.

With no other business the Chairman closed the meeting at 8.10 pm.

..... Chairman  
14<sup>th</sup> October, 2021