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NORTH CREAKE PARISH COUNCIL

Internal Auditor's Report for Year ended 31st March 2024

On Thursday 23rd May 2024 I visited the home of the Council Clerk and took away the accounting documents to carry out my internal audit annual internal audit. During the audit I selected a number of transactions at random from the Council's records and found that all were correctly authorised, analysed and reported to Council. The Council's bank statements were correctly reconciled to the Council's financial records at 31st March 2024. VAT was correctly identified and claims for refund submitted in a timely manner.

Payroll

I noted that the Parish Clerk was changed during the year and that his/her payments were made in accordance with their contract. Tax and National Insurance payments to HMRC were made in a correct and timely manner.

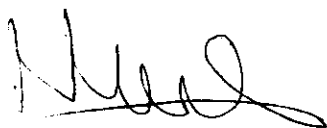
Fixed Assets

A register of assets owned by the Council was maintained in line with established practice.

Annual Accounts

The year end Receipts and Payments Account and Balances were prepared in line with accepted accounting procedures for presentation to the Council. I reviewed the minutes of the Council minutes for the meetings for the year and found nothing of a financial nature to cause me any concern

Overall, I found that the accounts were prepared in a neat and accurate manner and I have no matters of concern that I wish to bring to the Council's attention. I was able therefore to sign the Annual Audit Commission return without reservation.



Roger Canwell
Accountant and Independent Examiner 26th May 2024