

NORTH CREAKE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: northcreakepc@gmail.com

2nd July, 2021

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on Thursday 8th July at 6.30 pm.

Yours sincerely,

Sarah Harvey
Clerk to the Council

PLEASE NOTE

Without further legislation in place for Parish Councils to continue to meet remotely, we are being asked to return to face to face meetings. A risk assessment has been completed by the Parish Council and we would ask members of the public to observe the following so that we can all meet safely;

- **No more than 30 Members of the Public will be able to attend.**
- **Attendees will be asked to provide their contact details on entering the meeting room as per NHS Track and Trace.**
- **SOCIAL DISTANCING must be maintained at all times.**
- **FACE MASKS must be worn at all times (except for those who are exempt).**
- **HAND SANITISER will be available for use on entering and exiting the Village Hall.**

Steps to address agenda items through measures such as delegation to clerk, deferring decisions or holding meetings later in the year, after the 21 June may be taken in order to keep meeting times as short as possible.

AGENDA

1. Welcome from the Chairman.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm as correct the minutes of the Parish Council Meeting held on 17th June, 2021.
5. Matters arising from the minutes for information only.
6. A resolution to adjourn the meeting for Parishioners Questions and Statements.

7. To receive reports from the County and Borough Councillors.
8. **Land at Shammer** - To review and approve the draft deed of easement.
9. **Future Biogas/Agricultural Traffic** - To receive a further update from Councillor J Brettingham Smith.

10. **Open Spaces**

- a. To note damage to the Stone Pit entry/exit gate sign.
- b. To receive an update regarding the proposed adoption of Telephone Kiosk, Church Street.
- c. To note correspondence from Burnham Market Parish Council, agree a representative to the Burn Alliance and to note any questions/comments.
- d. To receive an update regarding a proposed bid to lower the speed limit on the B1355 between South Creake and North Creake.
- e. To consider ways in which to celebrate the Queen's Platinum Jubilee in 2022.
- f. To receive a report regarding the SAM2 Speed Signs.

11. **Correspondence**

To note any general correspondence received.

- a. Email from Parishioner, Grass Cutting, Village Green.
- b. Email from Parishioner, Status of Footpath behind properties 6 to 12 Dunn's Lane.
- c. Norfolk County Council, Invitation to bid for Parish Partnership Scheme 2022/23.
- d. Norfolk County Council, 1 Million Trees for Norfolk update.
- e. To consider any other correspondence received since 2nd July, 2021.

12. **Planning Matters**

- a. Planning applications received.
- b. Applications approved/refused by Borough Planning Control.

13. **Footway Lighting**

- a. To note any streetlights requiring attention.

14. **Finance**

- a. To note accounts for payment under the Late Payments Interest Act (1998).
- b. To approve the accounts for payment (list at meeting).
- c. To note the finance received during May.
- d. To approve the May financial statement.
- e. To approve a donation to the Burnham Market Community Car Scheme.
- f. To receive a replacement cost for the Sports Pavilion.

15. **Highway Matters**

- a. Matters reported to the Clerk prior to the meeting.
- b. To receive information regarding Norfolk County Council PROW grass cutting.
- c. To receive an update regarding hedging along Wells Road.
- d. To receive an update regarding the installation of posts around Norman's Lane / Wells Rd Green

16. To note the date of the next Parish Council Meeting, 9th September, 2021 and to consider any items to be placed on the agenda and Parish Council website.

Parish Council Meeting Dates, 2021

14th October, 11th November, 9th December