

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held in the Village Hall, North Creake on Thursday 9th May 2024 at 6.30 pm.

Present: Councillors J Brettingham-Smith (Vice Chair), S Baker, J Rocklin, A Culshaw, J Robinson and L Fletcher (Clerk/RFO).

County Councillor Andrew Jamieson attended the meeting

Member of Public: 0

1. The Vice Chairman welcomed all present to the meeting.
2. **Apologies for Absence:** Apologies were accepted from Cllrs A Bunkle and S Sandell
3. **Declarations of Interest on Agenda Items:** None Declared
4. The Minutes of the meetings held on 11th April were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Vice Chairman, Cllr J Brettingham-Smith.
5. **Parishioners Questions and Statements:** None
6. **Reports from County and Borough Councillor:**
Reports were received and noted from A. Jamieson (verbal) and C. Morley (written)
7. **Clerks Report / Matter arising from previous meeting.**
The Clerk went through the Clerks report and updated the Council on matters from the March meeting:
 - a. Replacement bench for village green - cheaper supplier found based in Norfolk - KBS Depot, as the council has no history with this supplier it was agreed for the clerk to contact the company to ascertain if there any examples of their products installed locally that we could view.
 - b. Streetlighting - electricity rebate, still ongoing and still chasing
 - c. Highways have been advised that the council would like to take over maintenance of The Wallks footpath. Damien Jeffries, NCC Highways has advised that "*The contract has been let and includes this path, so the contractor is supposed to cut it at some point. It is unlikely the contractor will be around that area until June but we can ask that he does not cut the path. If the Parish wish to undertake their own maintenance of this path and pick up the cost that is their prerogative.* They have also stated that you would need to ensure that your contractor cuts to the definitive path and doesn't deviate from it. The footpath is inspected and if this is found to be the case the PROW team will insist on cutting the path themselves to keep within the legal order that is on the path. If bluebells are growing in the path then unfortunately they will have to be cut to ensure the definitive legal path is followed correctly." Clerk to reply saying that the council understands the requirements and would like to take over the maintenance of the footpath.
 - d. MUGA - Calloo have been advised that the council would like to pursue this project however funds need to be raised first. Clerk to request drawing/plans to aid fundraising, decision making and public engagement. MUGA to be added to future agendas as an individual agenda item.
 - e. Letter to Mcnamarra Properties has been posted, no reply received to date.
8. Training – Nothing required at present.
9.
 - a. SAM2 / Speeding Offences update - No SAM2 data, No information regarding speeding offences received.
 - b. Play area inspections - nothing to report.
 - c. Land at Shammer - Hemlock has been sprayed
 - d. MUGA - Already dealt with under item 7d

- 10. Biodiversity - Cllr A Culshaw gave feedback on the biodiversity webinar. It was agreed that Bio-Diversity should be a standing agenda item as per best practice and the council should develop a Bio-Diversity Action Plan.
- 11. Defibrillator Training - Cllr J Rocklin will continue to organise and fundraise for a village Defibrillator training event, it was agreed to aim for the last weekend of the summer school holidays.
- 12. Footway lighting - No issues reported to Clerk prior to meeting.
- 13. Finance
 - a. Late payments - None
 - b. Accounts for payments approved.
 - TTSR - Grass Cutting £981.34
 - Npower - Electricity for street lighting £476.02
 - Norfolk ALC - Cilca course fee £300
 - c. Funds received - Precept for KLWNBC £16807
 - d. To agree the April 2024 financial statement - Item carried forward to next meeting.
- 14. Correspondence received
 - a. Request for dog waste bin by village pond - the council felt that this was not required at this time, but agreed to monitor and revisit the issue in the future if required
 - b. Council advised that all bird keepers must now register their flocks, not just those with 50 birds or more - Clerk advised that this was a generic notification to all PC's, however as we do not have any allotments the notification was for information only.
- 15. Highways - No matters reported to the clerk prior to the meeting
- 16. Planning.
 - a. Applications received - 23/01996/F - The Old Forge, Amendment - No Comment
 - b. Applications approved/refused
 - i. 23/02148/F - Rural workers dwelling, Burn Valley Vineyard - Refused
 - ii. 23/00355F - Variation of planning consent, The Old School - Approved
- 17. Clerks Contract - Unanimously agreed. WFH Allowance agreed at £150 per year, to be paid in May each year.

Date of next meeting 13th June 2024 at 6.30pm.

Meeting closed: 7.35pm

.....Chairman

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL