

NORTH CREAKE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: northcreakepc@gmail.com

8th September, 2023

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on Thursday 14th September 2023 at 6.30 pm.

Yours sincerely,

Sarah Harvey
Clerk to the Council

AGENDA

1. Welcome from Chairman.
2. To received, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm the minutes of the meetings held on 13th July 2023.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). For members of the public that wish to speak at the meeting, please raise your hand and wait for the Chairman to prompt you. Members of the public can only speak during the allocated public participation at the start of the meeting.

6. To receive reports from the County and Borough Councillors.

Pursuant to s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Agenda Item 7 for staffing and contractual matters.

7. To approve the appointment of Clerk/RFO and to agree the final salary payment for the former Clerk/RFO.

Members of the Public/Press may rejoin the meeting following conclusion of the discussion.

8. To consider the Clerks Report (Matters arising for information only).

9. Open Spaces

- a. **SAM2 Speed Signs/Norfolk Safety Camera Partnership**
 - i. To receive a data report from the SAM2 Signs.
 - ii. To receive a speeding offence update from NSCP.
- b. To note any issues arising from the Play Area weekly visual inspections.
- c. To appoint a person/s to carry out the routine visual inspection of the Play Area
- d. Outdoor Gym equipment: to agree funding shortfall from earmarked reserves.
- e. To consider feedback received and additional equipment for the playing field/play area.

- f. To consider plans for the Christmas Tree event for 2023.
- g. To discuss the further management of the land at Shammer.

10. **Footway Lighting**

- a. To note any streetlights requiring attention.

11. **Finance**

- a. To note accounts for payment under the Late Payments Interest Act (1998).
- b. To approve the accounts for payment (see below).
- c. To note the finances received during July 2023.
- d. To approve the July and August 2023 financial statements.
- e. To receive the External Auditor's Report following the Limited Assurance Review of AGAR.

12. **Correspondence**

To note any general correspondence received.

- a. Email from Parishioner, Hedging along Wells Road and Church Street.
- b. Email from Parishioner, Parking in Dunns Lane.
- c. Future Biogas, End of Rye Harvest.
- d. Sworders, Proposed Agricultural Tied dwelling at Burn Valley Vineyard.
- e. BCKLWN, Letter to all Parish Council Chairs from the Leader of the Borough Council.
- f. BCKLWN, Council Tax Support Scheme 2024/2025 - Consultation
- g. BCKLWN, Planning Update Session.
- h. Upp, Full Fibre Broadband in North Creake.

13. **Highways Matters**

- a. Matters reported to the Clerk prior to the meeting.
- b. Highways Community Ranger visit North Creake - October 2023
- c. To consider bids for the Norfolk County Council, Parish Partnership Scheme 2024/25.

14. **Planning**

- a. Planning applications received:
23/01372/F - Proposed Rear Oak Frame Extension at Chalk Hill Cottage 69 Burnham Road.
- b. To consider plans since publication of agenda.
- c. To note applications approved/refused by Borough Planning Control.
- c. To review and agree the 'Consultation on Planning Applications Policy'.

- 15. To note the date of the Parish Council Meeting Thursday 12th October and to consider any items to be placed on the agenda.

List of Meeting Dates, 2023:

Thursday 9th November

Thursday 14th December