

# North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held in the Village Hall, North Creake on Thursday 9<sup>th</sup> February 2023 at 6.30 pm.

Present: Councillors A Bunkle (Chair), J Brettingham Smith, L Fletcher, B Lynn, S Sandell, I Studd, S Harvey (Clerk/RFO).  
Borough Councillor C Morley.  
Member of Public: 0

1. The Chairman welcomed all present to the meeting.
2. **Apologies for Absence:** Apologies were received from Cllr J Robinson which were AGREED to accept.
3. **Declarations of Interest on Agenda Items:** None.
4. The Minutes of the meetings held on 12<sup>th</sup> January 2023 were circulated before the meeting. It was PROPOSED, SECONDED and AGREED as a correct record of the proceedings and signed by the Chairman, Cllr A Bunkle.
5. **Parishioners Questions and Statements:** None.
6. **Reports from County and Borough Councillor:**  
County Councillor A Jamieson tendered his apologies and provided a report via email which would be made available on the Parish Council website.

Borough Councillor C Morley reported that County Councillors had agreed to progress a £600 million County Deal that would transfer more powers and funding from the Government to Norfolk. From 2024 onwards, this would enable the County Council to target funding and resources to Norfolk's own priorities, with a new investment fund of £20m per year for 30 years. It was noted that Norfolk had received £500,000 towards a 1,500 job brownfield development in King's Lynn, in the first Government funding to be received under the county's devolution deal.

Cllr C Morley advised that it had been proposed that the borough's portion of the council tax bill would be increased by around £5 for the entire year on an average Band D Property. The increase on lower banded properties would be less than this amount. It was suggested that the County Council would increase their portion of the council tax bill by 5%.

Cllr C Morley reported that £1.5 million had been made available through the Government's Rural England Prosperity Fund. The fund could be used to support capital projects for small businesses and communities, in particular where those projects had a wider benefit to the local economy.

The Department of Levelling Up had also made £1.7 million available to house 14 Ukrainian families and 2 larger homes for Afghan families. It was noted that in order to deliver this project further funding would need to be sought.

7. **Clerks Report:**  
The Clerk went through her report and updated the Council on matters from January.  
The external locked cabinet and the **defibrillator** had been installed into the telephone box by Wyer Electrical on 6<sup>th</sup> February. It was noted that London Hearts had advised that previous experience or first aid qualification/training was not necessary to operate the defibrillator, although they had provided an online link to a professionally recorded full demonstration training session including FAQs. This could be downloaded and shared remotely with others. <https://vimeo.com/557677120/e7524918c5>.  
The Clerk would also add a post to the village Facebook page.  
It was noted that the defibrillator had been registered this the ambulance service at: [www.thecircuit.uk](http://www.thecircuit.uk) following installation and was available for use should someone require it.

Councillors were reminded that the Defibrillator would carry out its own daily testing, although the Defibrillator would be checked every week to see that it was still operational and more importantly that no one had tampered with the cabinet or defibrillator.

Cllr I Studd advised that he had installed the new dog waste bin on the Village Green and erected the recently restored Village Sign.

## 8. Open Spaces

### a. SAM2 Speed Signs/Norfolk Safety Camera Partnership

- i. **To receive a data report from the SAM2 Signs:** Cllr L Fletcher advised that there was no new data to report.
  - ii. **To receive a speeding offence update from NSCP:** the Senior Safety Camera Enforcement Officer, Malcolm Fitzsimmons had advised that there had been a few issues with vehicles and equipment, so they had not been out as much as usual. Malcolm Fitzsimmons noted that he was still pushing hard to get approval to get the motorbike so he and his team could better enforce. A decision may be made by the PCC in May. Malcolm Fitzsimmons had advised that during November 9 speeding offences had been recorded, during January, 15 offences and on 5<sup>th</sup> February, 6 offences.
- b. **To note any issues arising from the Play Area weekly visual inspections:** inspection reports from the 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> January were noted. The Clerk advised following a further discussion with the sales team at Online Playgrounds a cheaper alternative for the replacement cradle seat swing (exactly the same but without the Wicksteed name) for £116 (ex VAT) had been ordered. There were no further issues with the play area currently except for the mole activity.
- c. **To receive a recommendation from Action, Play & Leisure for additional play area equipment and note costs:** Action Play & Leisure had supplied two playground equipment designs (both a timber and steel option) including safety surfacing along with the quotations for the work. Both options, offered different play equipment for younger and older children. It was noted that following a meeting with Online Playgrounds a further option would be provided for review at the March meeting.
- d. **To approve a quotation for pest control (moles) on the playing field:** the Clerk advised that Acorn Pest Control was happy to undertake another years contract and honour the price at £450. It was noted that starting this year he would be invoicing on a quarterly basis along with a summary of number of moles caught. It was AGREED that Acorn Pest Control should be offered a further annual contract for mole control on the playing field.
- e. **To discuss the annual service report following the annual clock service:** the annual clock service sheet was noted. S Michlmayr had remarked that the condition of the dial was weathered and had confirmed that the revised price to restore the clock dial using gold leaf (recommended) was £1958.00 + VAT. Restoring with gold paint will cost £1331.00 + VAT. No further action was AGREED at the present time.
- f. **To consider a request for the installation of a memorial bench:** both suggested locations for the memorial bench were considered. It was PROPOSED by Cllr I Studd, SECONDED by Cllr A Bunkle that the site at Roadhills would be the most suitable location. The Clerk would write to the parishioner to confirm the Parish Council's support and to advise that permission would need to be sought from the Althorp Estate.

## 9. Footway Lighting

- a. **To note any streetlights requiring attention:** it was noted that streetlight 9012 outside no. 49 Dunn's Lane had been reported to Cozens (UK) Ltd.
- b. **To receive quotations for a fixed term electricity contract for parish street lighting:** it was noted that the Clerk was currently liaising with UKPN in order to update the unmetered supply certificate to reflect that all of the old sodium street lighting had been updated to LED's. As a result, the Council may be due a credit if an overpayment had been made. The Clerk advised that a further update had not been received from Indigo Swan regarding a fixed price contract for electricity.

## 10. Finance

- a. **To note accounts for payment under the Late Payments Interest Act (1998):** None.
- b. **To approve the accounts for payment:**

S Michlmayr & Co Ltd (Annual Service to St Mary's Church Clock)	330.00	BACS
X2 Connect Ltd (3 x Defibrillator Signs, Telephone Kiosk + Carriage)	82.28	BACS

Online Playgrounds (Cradle Swing Seat + Carriage)	153.60	BACS
Cozens (UK) Ltd (Replacement LED Lantern/Bracket 9009)	564.00	BACS
Clerk's Salary (January)	241.97	SO
SSE (Street Lighting – January)	296.29	DD

- c. **To note the finances received during January 2023:** None.
- d. **To approve the January 2023 financial statement:** it was AGREED to accept the January 2023 statement, which was signed by the Chairman, Cllr A Bunkle.
- e. **To receive and note the Annual Return for the Playing Field (Charity Commission):** it was noted that this had been completed for 2021/22. The income recorded for the period was £4,242 (£2,000 allocated from the precept, £2,242 from NCF JL CBF) and the Expenditure, £2,242.52 (Playing Field perimeter fencing).
- g. **To approve the cost of Preparing for the 2023 Elections training:** it was AGREED that the Clerk should attend the course. The combined cost of the course would be divided between the four Parish Councils that employed the Clerk, the cost to each Parish Council would be £9.00.
- h. **To remind Councillors of internet banking procedures:** Councillors were reminded that payments should be authorised promptly following payments being scheduled by the Clerk.

## 11. Correspondence

To note any general correspondence received.

- a. **BCKLWN, Defibrillator Funding Scheme:** the BCKWLN had announced a £50k funding scheme to provide community defibrillators across the borough. They would fully fund up to a maximum of £1,000. The scheme was launched on 1<sup>st</sup> February. Any questions could be sent to Sarah Dennis, who was the co-ordinator for the scheme. Her email address is [sarah.dennis@west-norfolk.gov.uk](mailto:sarah.dennis@west-norfolk.gov.uk).
- b. **BCKLWN, Information for parish councils: elections and community oil buying:** noted.
- c. **BCKLWN, Council Tax Proposals:** noted.

## 12 Highways Matters

- a. **Matters reported to the Clerk prior to the meeting:** None.

## 13 Planning

- a. **Planning applications received:**

### NO OBSERVATIONS

23/00075/F - VARIATION OF CONDITIONS 2,3 AND 4 OF PLANNING CONSENT 21/02461/F: Demolition of out building to the rear of the site and plant room attached to the school with the removal of the shipping containers found to the rear of the site. Change of use from F1 to C3. Extension to the rear of the property and construction of dormers at 11 Church Street.

### NO OBSERVATIONS

23/00109/F - Retrospective application to retain the location of a shepherds hut located within the boundary of 69/73 Burnham Road, North Creake at Chalk Hill 73 Burnham Road.

- b. **To consider plans since publication of agenda:** None.
- c. **To note applications approved/refused by Borough Planning Control:**  
22/00345/F North Creake Holkham View 115 Burnham Road - Proposed Replacement Dwelling and Garage (Self-Build)  
Application Refused 18 January 2023 Delegated Decision

21/02461/NMA\_1 North Creake 11 Church Street North Creake Norfolk - NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 21/02461/F: Demolition of out building to the rear of the site and plant room attached to the school with the removal of the shipping containers found to the rear of the site. Change of use from F1 to C3. Extension to the rear of the property and construction of dormers.  
Application Withdrawn 13 January 2023 Withdrawn Application

22/01990/F North Creake 90 West Street - A timber pent shed with a steel 'Plastisol' roof. 1 door to the West and a window facing North.  
Application Permitted 20 January 2023 Delegated Decision

14. **Date of next Parish Council meeting and any agenda items:** Next meeting to be held on Thursday 9<sup>th</sup> February, 2023. Items to be added to the agenda included.

Crown reduction on Oak Tree, Millenium Green  
Celebration event for King's Coronation

Meeting closed: 7.50 pm.

.....Chairman

.....Dated

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL**