

# NORTH CREAKE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW  
Telephone: 01328 823391 Email: northcreakepc@gmail.com

2<sup>nd</sup> December, 2022

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Hall on Thursday 8<sup>th</sup> December at 6.30 pm.

Yours sincerely,

Sarah Harvey  
Clerk to the Council

## AGENDA

1. Welcome from Chairman.
2. To received, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the aged a time to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed***

4. To confirm the minutes of the meetings held on 24<sup>th</sup> November 2022.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). For members of the public that wish to speak at the meeting, please raise your hand and wait for the Chairman to prompt you. Members of the public can only speak during the allocated public participation at the start of the meeting.***

6. To receive reports from the County and Borough Councillors.
7. To consider the Clerks Report.

### 8. Open Spaces

- a. **SAM2 Speed Signs/Norfolk Safety Camera Partnership**
  - i. To receive a data report from the SAM2 Signs.
  - ii. To receive a speeding offence update from NSCP.
- b. To receive and update regarding the installation of a defibrillator into the BT Kiosk.
- c. To consider receive an update from the Christmas Tree event 2022.
- d. To approve the cost to carry out the play area inspection.

### 9. Footway Lighting

- a. To note any streetlights requiring attention
- b. To receive quotations for a fixed term electricity contract for parish street lighting.

### 10. Finance

- a. To note accounts for payment funder the Late Payments Interest Act (1998).
- b. To approve the accounts for payment.
- c. To note the finances received during November 2022.
- d. To approve the November 2022 financial statement.

- e. Smaller Authorities Audit Appointments, Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27

#### 11. Correspondence

To note any general correspondence received.

- a. NCC, Review of bus services in your area.
- b. Email from Parishioner, Removal of Pavilion.

#### 12. Highways Matters

- a. Matters reported to the Clerk prior to the meeting.
- b. To note temporary closure of B1355 Fakenham Road because of Anglian Water ARV and isolation valve installation works

#### 13. Planning

- a. Planning applications received.  
22/01990/F - A timber pent shed with a steel 'Plastisol' roof. 1 door to the West and a window facing North at 90 West Street.
- b. To note applications approved/refused by Borough Planning Control.

- 14. To note the date of next Parish Council Meeting Thursday 12<sup>th</sup> January, 2023 and to consider any items to be placed on the agenda and the Parish Council website.

#### **List of Meeting Dates, 2023:**

Thursday 12<sup>th</sup> January

Thursday 9<sup>th</sup> February

Thursday 9<sup>th</sup> March

Thursday 13<sup>th</sup> April

Thursday 11<sup>th</sup> May

Thursday 8<sup>th</sup> June

Thursday 13<sup>th</sup> July

No meeting in August

Thursday 14<sup>th</sup> September

Thursday 12<sup>th</sup> October

Thursday 9<sup>th</sup> November

Thursday 14<sup>th</sup> December